



### Application for Certificate or Diploma

*(Print name exactly as you wish it to appear on the diploma)*

Name: \_\_\_\_\_  
*First Middle Last*

Phonetic pronunciation of your name for graduation ceremonies:  
\_\_\_\_\_

- \_\_\_\_\_ The Baccalaureate Certificate: Biblical Studies Christian Ministry Messianic Jewish Studies
- \_\_\_\_\_ Associate of Christian Ministry
- \_\_\_\_\_ Bachelor of Theological Studies

Applying to complete program requirements by: \_\_\_\_\_ June \_\_\_\_\_ August

Address where you wish your diploma to be mailed:  
\_\_\_\_\_  
*Street*  
\_\_\_\_\_  
*City State Zip Code*

Telephone Number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Application for Degree *(please complete if you will be receiving a degree)*

Name: \_\_\_\_\_  
*First Middle Last*

Address: \_\_\_\_\_  
*Street*  
\_\_\_\_\_  
*City State Zip Code*

Email address \_\_\_\_\_ Date of Birth \_\_\_\_\_

Are you planning to pursue additional education? If yes, indicate below:

Institution: \_\_\_\_\_

Area of Study: \_\_\_\_\_ Degree Sought: \_\_\_\_\_ Year you plan to begin: \_\_\_\_\_

Will you be working full time after graduation? If yes, indicate below:

Name of Company: \_\_\_\_\_ City: \_\_\_\_\_

Position Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Will you be taking "time off" after graduation? \_\_\_ Yes \_\_\_No Until when? \_\_\_\_\_

Please give the name and address of someone who will always know how to reach you.

Name: \_\_\_\_\_  
*First Middle Last*

Address: \_\_\_\_\_  
*Street*  
\_\_\_\_\_  
*City State Zip Code*

For Office Use Only	Date Received	Received By	Amt. Received	Check #	Cash	Credit Card

# The King's University

## Application for Certificate or Degree

By submitting this form you declare yourself to be a candidate for graduation as indicated on the reverse side. By submitting this form (with appropriate graduation fee) you acknowledge the following:

1. As of this date, you intend to graduate June of this academic year.
2. The inclusion of your name on the candidate list does not guarantee that you will graduate from The King's, but your name must appear on the candidate list. In the Spring of each year, the faculty and Board of Trustees respectively vote to approve the names of those candidates on the final version of the candidate list.
3. The Registrar will inform you of your status through evaluations of your degree plan sheet and transcript. You will be informed in a timely way of problems that threaten your graduating by the anticipated graduation date. If you are ineligible to graduate, the Registrar will inform you immediately upon determining this. You are expected to address in a timely way any problems brought to your attention that might threaten the completion of any requirements.
4. No more than 6-units can be taken in the subsequent Summer Quarter to fulfill graduation requirements.
5. You must complete the courses and total quarter hours required for your program, and satisfy all graduation requirements for the program as stated in the academic catalog.
6. You must earn the minimum cumulative grade point average as stated in the academic catalog.
7. You must satisfy the Practical Ministry requirement as stated in the academic catalog and demonstrate the development of Christian character.
8. You must make application for the degree, fulfill financial obligations to the school, and participate in graduation ceremonies.
9. The final responsibility for satisfying all requirements for graduation rests with the student.
10. The graduation candidate list is not sold to vendors. The only businesses that receive this list are companies that print the diplomas, announcements, commencement programs, and furnish regalia.

The completed application and graduation fee are to be submitted prior to, but no later than the first week of February to:

Office of the Registrar  
The King's University  
14800 Sherman Way  
Van Nuys, CA 91405-2233